



MID-YORK BEEKEEPERS' ASSOCIATION

Constitution and Bylaws

**Adopted on
April 9, 2019**

ARTICLE I – NAME

The name of the organization is the Mid-York Beekeepers' Association. The organization hereinafter shall, in these Bylaws, be referred to as "the CLUB" or "MYBA".

ARTICLE II – AIMS OF THE ORGANIZATION

The objectives and purposes of the organization is to:

1. Educate beekeepers about current trends and issues related to beekeeping.
2. Educate the public to the benefits of honeybees for pollination of crops, and for their byproducts (honey, wax and pollen).
3. Maintain awareness of all state and national laws related to beekeeping, production, and marketing products of the hive.
4. Aid in the development of programs for people desiring to become beekeepers.
5. Present education programs for the general public.
6. Serve as a resource in the community for addressing problems and concerns about stinging insects.
7. Foster interactions with agricultural community and other beekeeping organizations.
8. Provide feedback to state and national organizations regarding issues important to beekeeping.

ARTICLE III – MEMBERSHIP

Membership in the organization shall be of one kind: Active

Section A – Active Membership

1. Any person who is regularly enrolled in the Association and has paid dues.
2. The active member shall be considered in good standing when:
 - a. The member attends meetings.
 - b. The member shows interest and takes part in the affairs of the Association.
 - c. The member pays dues regularly and acts in a manner consistent with the ideals of the Association.
3. Active members are eligible to vote in general membership meetings. One membership may cast one vote.

ARTICLE IV – GOVERNANCE

Section A – Officers

The elected officers of the Association shall be President, 1st Vice President, 2nd Vice President, Secretary, Treasurer, and immediate past President.

President: To preside over the meetings of the Mid-York Beekeepers' Association and over the meetings of the Executive Board. The President shall appoint all committees and may serve as Ex Officio of these committees. It is also the President's duty to represent the Mid-York Beekeepers' Association in all state and national meetings when possible.

President Duties:

1. Preside at Association and Executive Board meetings.
2. Call special meetings as needed.
3. Confer with Secretary about meeting notices and other correspondence.
4. Confer with 1st Vice President about meeting notices and the program/agenda of the meeting.
5. Appoint committees in cooperation with the officer responsible for certain committees.
6. Represent the Association at state and national meetings or designate someone to act on his/her behalf.

Vice President: Under the direction of the President to care for the welfare of the Association. In case the office of the President becomes vacant, the 1st Vice President shall assume the duties of the President, followed in turn by the 2nd Vice President.

1st Vice President Duties

1. Care for the welfare of the Association.
2. Assume the duties of President in his/her absence.
3. Encouraged to become President upon the vacancy of the office of President.

2nd Vice President Duties

1. Assume the duties of the President when he/she and 1st Vice President are absent.

Secretary: The Secretary shall perform the duties common to such an office and other duties as directed by the Executive Board.

Secretary Duties:

1. Send meeting notices to members, potential members, and the press.
2. Maintain a current mailing list.
3. Record minutes at all meetings and present them at the following meeting.
4. Write correspondence on behalf of the Association.
5. Confer with the President and the program chairperson to obtain information for the meeting notices

Treasurer: The Treasurer shall be responsible for the custody of all funds and other assets of the organization except as otherwise directed by the Executive Board. The Treasurer shall keep records of all dues, and perform such other duties that may be described by the Executive Board.

Treasurer Duties

1. Be responsible for all funds of the Association with the funds placed in a checking account.
2. Keep accurate and detailed financial records for the fiscal year (calendar year).
3. Present a treasurer's report at all meetings, stating all income and expenditures for the period, and a balance. Copies of the report for the officers if possible.
4. Pay all bills as directed by the President and/or Executive Committee.
5. Maintain membership cards for all dues-paying members.
6. Arrange and pay for a meeting place, if necessary.

Immediate Past President: The Immediate Past President shall assist the President in coordinating committee activities and perform other duties as assigned by the President.

Webmaster: The Webmaster shall monitor the Association's website to assure that it stays online, functions without flaw, and keeps the content up-to-date.

Section B – Executive Board

The Executive Board shall include Officers as defined herein. It shall be the duty of the Executive Board to advise and make recommendations to the Association with respect to the conduct of the activities and the purpose of the Association. The Executive Board can act upon matters of immediate concern and are obligated to present their actions at the next general membership meeting.

The Executive Board of the CLUB shall consist of, in order of rank: President, 1st Vice-president, 2nd Vice-president, Treasurer, Secretary, Board of Directors, and Immediate Past President. No member of the Executive Board shall receive, directly or indirectly, any salary or compensation for services rendered on behalf of the CLUB. All members of the Executive Board are eligible to vote on CLUB business. The Executive Board shall be the authority in the interpretation of these Bylaws.

Section C – Board of Directors

The Elected Board of Directors for the Corporation shall consist of the current officers, the immediate past President, five (5) Elected Directors and one (1) Alternate Director. The Elected Directors shall be elected to office by a majority vote of the members present at an Annual Membership Meeting.

1. To be qualified to serve as an Elected Director of the Corporation, an individual is to have been an Active Member and in good standing with the Club for a minimum of one year.
2. Elected Directors shall serve for five-year staggered terms, with one director being elected at each Annual Membership Meeting. Elected Directors may serve successive terms at the discretion of the membership.
3. Should any Elected Director resign, be removed from office, or be disqualified for any other reason, the President may appoint a successor to fill the unexpired term.
4. The business and affairs of the Corporation shall be managed by the Board of Directors in accordance with the Corporation's purpose and consistent with the directives of the membership. In addition to the powers and authority expressly conferred upon it by these Bylaws, the Board of Directors may exercise all such powers of the Corporation and do all such lawful acts as directed or required by the members or officers that are not prohibited by law, by the articles of incorporation, or by these Bylaws.
5. The Board of Directors may meet from time to time as necessary to carry out the duties required of it. Meetings may be called by the President or by any five (5) members of the Elected Board of Directors. Written notice of such meetings shall be mailed to each member of the Board of Directors at least ten (10) days prior to the meeting, or Emailed five (5) days prior to meeting, but attendance at the meeting or personal knowledge of the meeting shall constitute a waiver of notice.

Section D – Bylaws Committee

The Bylaws Committee chair shall report to the Secretary. It shall be the responsibility of the Bylaws Committee to be familiar with the CLUB Bylaws and the Certificate of Incorporation. The Bylaws Committee shall prepare amendments to the CLUB Bylaws in keeping with the objectives and purposes of the CLUB and as directed by the Executive Board. All proposed amendments shall be submitted to the Bylaws Committee for review and preparation for publication prior to being submitted for ratification in accordance with Article VIII, Section 2.

Section E – Nominations

The nominating committee, consisting of at least five members appointed by the President, shall present a slate of candidates at the September meeting of the even year. Said candidates must be members in good standing for at least six months.

Section F – Elections of Officers and Directors

Elections of Officers or Director(s) shall be by a majority vote of the membership present at the December meeting of the even year.

Section G – Term of Office

The newly elected Officers shall hold their respective offices for a two (2) year term. The newly elected Director(s) shall hold their office for a five (5) year term.

Section H – Vacancy

If a vacancy occurs, an alternate is to be proposed by the President and approved by a majority of members present at the next association meeting. The alternate shall finish the term limit.

ARTICLE V – MEETINGS

Section A – Association Meetings

Regular Association meetings shall be held the 2nd Tuesday of every month. Members in good standing shall be notified by E-mail of time, location and substance, five days prior to the meeting.

Section B – Executive Board Meetings

The meetings of the Executive Board shall be held at such a place and time as may be prescribed by the Executive Board. Special meetings of the Executive Board may be called at any time by the President. Notice of the meetings shall be given to each member of the Board or Association five days prior to the meeting.

ARTICLE VI – FISCAL YEAR

Section A

The fiscal year of the Association shall be the calendar year.

Section B

Books and records of the organization may be inspected by any member or members at any reasonable time. Arrangements for such inspections will be made with the Executive Board.

ARTICLES VII – DUES

Section A

Dues will be collected for the membership year beginning January 1 and ending December 31.

Section B

New members joining between September 1 and December 31 will have their dues applied to the following year.

The amount of dues is to be recommended by the Executive Board, subject to approval of the Association membership.

ARTICLE VIII – AMENDMENTS

Proposed amendments and additions to the constitution and bylaws may be submitted to the Executive Board. All proposed amendments to the constitution and bylaws shall be accepted if approved by a 2/3 vote of members present at a regular Association meeting.

AMENDMENT OF THE BYLAWS

Section A – Ratification of the Bylaws

These Bylaws shall become effective immediately upon ratification by two-thirds affirmative vote of the members present at any regular or special meeting of the CLUB, providing that the call for such meeting contains a notification of the intended ratification, and the proposed text of the Bylaws shall have been made available to the entire membership at least ten days before such meeting.

Section B – Ratification of Amendments

These Bylaws may be amended by two-thirds affirmative vote of the members present at any regular or special meeting of the CLUB, providing that the proposed text of the amendment has been previously submitted in writing and reviewed by the Bylaws Committee in accordance with Article IV, Section D, and the proposed text shall have been made available to the entire membership at least ten days before such meeting.